

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP  
BOARD OF TRUSTEES  
Regularly Scheduled Meeting February 19, 2014**

**A. Call to Order:**

The regularly scheduled February meeting of the Free Public Library of Monroe Township Board of Trustees was called to order by President King at 7:00 p.m. Those present: Mr. Pohler, Ms. Patterson, Ms. Betterly, Ms. Davi, Ms. Samoyan, Mr. Paredes, and President King. Ms. King confirmed that tonight's meeting is held in compliance with the requirements of the Open Public Meetings Act.

**B. Public Portion (Open/Close)**

Ms. King opened the public portion of the meeting. There were no members of the public present. Ms. King closed the public portion.

**C. Approve Minutes of January meeting:**

Motion to approve the minutes of the January meeting was made by Mr. Pohler, seconded by Ms. Samoyan. All voted in favor.

**D. Financial Reports:**

Off the record to permit the Board's review. Back on the record.

**1. Approve Financial Reports:**

Motion to approve the financial reports was made by Ms. Betterly, seconded by Mr. Pohler. All voted in favor.

**2. Approve Payment of Vouchers:**

Mr. Paredes answered a question relative to the timeframe for receiving State aid. He gave an explanation to the Board of the procedure he will follow in the orderly distribution of the funding received on behalf of the Library. Motion to approve payment of vouchers was made by Mr. Pohler, seconded by Ms. Betterly. All voted in favor.

**E. Director's Report:**

Mr. Paredes noted that he has been working with a lot of vendors relative to the transformation of the unfinished space including: grids for ceiling tiles, HVAC center ducts, sprinkler system, grids for sprinkler heads, as outlined in the Director's Report Action Plan. The Board discussed the progress of the work in the unfinished space and Mr. Paredes provided detailed answers.

Mr. Pohler, a member of the Building Committee, reported on the procedure for lengthening the sprinkler heads and repositioning them from up to down which must be done before the ceiling grids can be installed for the dropped ceiling.

LOGIN has nominated Mr. Paredes to be the next President for a two year term. The Board unanimously expressed their congratulations to him. Motion to approve Mr. Paredes' acceptance of the position was made by Ms. Samoyan, seconded by Ms. Betterly. All voted in favor.

#### **F. Committee Reports:**

##### **Garden Committee:**

On behalf of the Garden Committee, Mr. Pohler reported work is scheduled on March 29th and April 5<sup>th</sup> from 10:00 to 12:00 for pruning and removal of foliage from the dry creek bed.

##### **Fund Raising Committee:**

Ms. Betterly attended the Friends of the Library meeting. She reported that the flea market is scheduled for May 3, 2014 from 8:00 to 3:00. The vendors' fee will be \$20.00 per table. She said the group is arranging for a food truck. The Pretzel Factory people will have a table and will have a match purchase donation arrangement.

#### **G. New Business:**

##### **1. Appointment of Auditor:**

Motion to appoint Colavita, Nightlinger & Volpa as Auditors for the Library with the stipulation that the Audit be submitted by May 1, 2014; made by Ms. Betterly, seconded by Ms. Samoyan. All voted in favor.

##### **2. Appointment of Attorney:**

Regarding the appointment of an Attorney, Ms. King will contact Mr. McHugh to see if he would be available for this advisory position on a case by case basis. The matter will be tabled until next meeting.

##### **3. Appointment of Clerk Transcriber:**

Motion to appoint Susanne McKee as Clerk Transcriber was made by Mr. Pohler, seconded by Ms. Davi. All voted in favor.

#### **H. Old Business:**

Mr. Paredes reported that Ron Garbowski is doing well and in fact called in following up on outstanding issues. Mr. Paredes told the Board that the RFPs for the coffee service are being reviewed by Chuck Fiore. Chuck wants more detail included. Mr. Garbowski will follow-up with Mr. Fiore concerning this matter.

**I. Adjournment:**

Motion to adjourn the meeting was made by Ms. Betterly, seconded by Ms. Samoyan.  
All voted in favor. The meeting was adjourned at 7:35 p.m.

Susanne McKee, Clerk Transcriber

Suzanne King, President  
Board of Trustees